



## CODE OF CONDUCT

All members of the Society of Artists (Ncle) Inc shall be bound by this Code of Conduct.

### **Members have a right to:**

Be treated fairly, equally and with respect by other members.

Socialise and enjoy their art free from all forms of harassment and discrimination.

Privacy and confidentiality concerning records, documentation and any other communication containing a member's personal information, unless consent is otherwise provided.

Be informed and actively involved in all society events and offerings via emails, newsletters, website and group conveners.

Communicate with the committee with questions, about issues and concerns in writing.

### **Members have a responsibility to:**

Treat other members fairly, equally and with respect and courtesy.

Behave responsibly and ensure they conduct themselves in a manner which will not injure the reputation of the society at events/activities, on social media and in the community e.g., plein air activities.

Not physically or verbally harass others personally, via social media, emails or other communications.

Report any inappropriate behaviour of a member to the committee in writing for action and follow up.

Refrain from behaviours that undermine health and wellbeing of other members and visitors.

Abide by this Code of Conduct and uphold the Constitution.

Maintain paid membership or forfeit the right to attend any society events and functions, including social art groups and sign the attendance book each time they are at the rooms for workshops or social art.

Pay any fees in relation to an event/activity which that member has committed to, regardless of whether the member attends the event/activity or not (unless an exemption has been sought and granted).

Notify the Membership Secretary of any changes to personal details.

### **Breaches of this Code of Conduct:**

Any member not behaving in accordance with the terms of the Code of Conduct at any society event/activity (including but not restricted to social art, workshops, exhibitions, plein air, social events) may be asked to leave.

Any member not behaving in accordance with the terms of the Code of Conduct using social media, emails or other electronic means will also be subject to investigation.

The inappropriate behaviour of any members reported to the committee will be investigated, discussed and an appropriate course of action will be taken by the Committee, which may be a reminder, written warning, reprimand, suspension, or revocation of membership.